



Committee of the Whole Meeting

Minutes

CW#14-23

Wednesday, November 15, 2023, 10:00 a.m.

Council Chambers

225 East Beaver Creek Road

Richmond Hill, Ontario

A Committee of the Whole meeting of the Council of the City of Richmond Hill was held on Wednesday, November 15, 2023 at 10:00 a.m. in Council Chambers via videoconference.

Committee Members present in Council Chambers:

Regional and Local Councillor DiPaola (Chair)
Mayor West
Regional and Local Councillor Chan
Councillor Davidson
Councillor Thompson
Councillor Cui
Councillor Cilevitz
Councillor Shiu

Council Members present via videoconference:

Councillor Liu

Staff Members present in Council Chambers:

D. Joslin, City Manager
S. Adams, Commissioner of Corporate and Financial Services
T. Steele, Commissioner of Community Services
C. Thorne, Assistant City Solicitor
H. Punia, Chief of Staff to the Mayor
M. Flores, Director, Policy Planning
N. Kalyvas, Director, Facility Management
G. Li, Director, Financial Services and Treasurer
F. Quarisa, Director, Public Works Operations
B. DeFreitas, Manager, Policy
S. DeMaria, Manager, Development Site Plans

M. Dobbie, Manager, Park and Natural Heritage Planning
V. Gaiu, Manager, Energy and Waste
A. Kimelman, Assessment Coordinator
D. Lau, Project Manager, Climate Change and Sustainable Development
F. Caparelli, Planning Technician
A. Crawford, Planner II - Policy
E. Stec, Waste Management Analyst
C. Stone, Financial Services Consultant
R. Ban, Deputy City Clerk
K. Hurley, Council/Committee Coordinator
C. Connolly, Legislative Services Assistant

Staff Members present via videoconference:

K. Kwan, Commissioner of Planning and Building Services
G. Galanis, Director, Development Planning
D. Terzievski, Director Infrastructure Planning and Development Engineering
A. Nichols, Manager, Public Works Support Services
H. Ng, Manager, Transportation and Traffic

1. Call to Order

The Chair called the meeting to order at 10:00 a.m.

2. Council Announcements

Councillor Thompson shared that St. John Ambulance was hosting a free event “Training 150 People in CPR for Richmond Hills’ 150th Anniversary” on November 25th at the Richvale Community Centre and encouraged everyone to attend.

Councillor Davidson extended her congratulations to the Richmond Hill Branch of the Royal Canadian Legion on a very meaningful and well attended Remembrance Day ceremony, and reflected on the sacrifices that have been made for our freedom and democracy.

Mayor West echoed the comments made by Councillor Davidson on the wonderful ceremony organized by the Richmond Hill Branch of the Royal Canadian Legion on Remembrance Day and remarked on how well attended the event was.

Mayor West advised that the exhibition of the work submitted for the I Love Richmond Hill Photo Contest was tonight at the Richmond Hill Centre for the Performing Arts and encouraged everyone to come out to see the various

photographs of Richmond Hill, and advised that there would also be photography mini-workshops taking place throughout the evening.

Councillor Cilevitz, on behalf of the Ward 5 Civic Engagement Committee, advised that there was a meeting of the Committee tomorrow night at the Central Branch of the Richmond Hill Public Library with speakers from York Regional Police to discuss the topic of safety with residents, and extended an invitation for everyone to attend.

Regional and Local Councillor DiPaola further echoed the comments made by Councillor Davidson and Mayor West in regards to the wonderful ceremony organized by the Richmond Hill Branch of the Royal Canadian Legion for Remembrance Day. Regional and Local Councillor DiPaola commented on the increased attendance and the number of young people that participated, and shared local history about those that have served giving us the democracy and freedom that we enjoy today.

Councillor Cui reminded all residents that beginning on December 1st until March 31st there is to be no on-street parking without permission for the winter season.

3. Introduction of Emergency/Time Sensitive Matters

There were no emergency/time sensitive matters raised by Members of Committee.

4. Adoption of Agenda

Moved by: Mayor West

That the agenda be adopted as distributed by the Clerk with the following additions:

a) Delegation by Courtney Mark, MBPD Limited, regarding OPA 18.7 Newkirk Local Centre - (Item 10.1);

b) Delegation by Gisella Imbrogno, 6 Walkview Crescent, regarding OPA 18.8 Oak Ridges Local Centre - (Item 10.2);

c) Kim Empringham, York Region Federation of Agriculture, regarding Stormwater Rate Structure Review - (Item 10.3);

d) Additional Correspondence regarding OPA 18.7 Newkirk Local Centre - (Item 11.15);

e) Additional Correspondence regarding OPA 18.8 Oak Ridges Local Centre - (Item 11.16).

Carried Unanimously

5. Disclosures of Pecuniary Interest and General Nature Thereof

There were no disclosures of pecuniary interest by members of Council under the *Municipal Conflict of Interest Act*.

6. Identification of Items Requiring Separate Discussion

Committee consented to separate items 8.1, 11.1, 11.2, 11.3, 11.5, 11.8, 11.9 and 11.12 for discussion.

7. Adoption of Remainder of Agenda Items

On a motion of Councillor Cilevitz, Committee adopted those items not identified for separate discussion.

8. Public Hearings

There were no members of the public who responded to the Chair's invitation to address Committee on this matter.

8.1 SRCFS.23.046 - Tax Adjustments under Section 357 and 358 of the Municipal Act

Moved by: Mayor West

a) That taxes amounting to \$23,721.65 be written off pursuant to the provisions of Section 357 of the *Municipal Act, 2001*;

b) That taxes amounting to \$20,073.67 be written off pursuant to the provisions of Section 358 of the *Municipal Act, 2001*;

c) That applicable penalty and interest be adjusted accordingly;

d) That the Treasurer be directed to adjust the accounts receivable accordingly.

Carried

9. Presentations

9.1 Presentation by Andrew Crawford, Planner II - Policy, regarding OPA 18.7 Newkirk Local Centre - (refer to Item 11.1)

Andrew Crawford, Planner II - Policy, made a presentation to Committee regarding Official Plan Amendment (OPA) 18.7 Newkirk Local Centre. He provided an overview of the intent of OPA 18.7 and implementation of the City Structure, highlighted the public engagement and consultation process that had been undertaken, and summarized the key feedback received. He reviewed the recommended policy framework, specifically addressing the Local Centre statistics, land use and built form, height and density, and public realm; and reviewed other changes and modifications to the May 11th draft OPA. A. Crawford concluded the presentation with an overview of the OPA timeline and next steps, and by reviewing the recommendations within the associated staff report.

Moved by: Councillor Cui

a) That the presentation by Andrew Crawford, Planner II - Policy, regarding OPA 18.7 Newkirk Local Centre, be received with thanks.

Carried

9.2 Presentation by Derek Lau, Project Manager, Climate Change and Sustainable Development, regarding OPA 18.8 Oak Ridges Local Centre - (refer to Item 11.2)

Derek Lau, Project Manager, Climate Change and Sustainable Development, made a presentation to Committee regarding Official Plan Amendment 18.8 Oak Ridges Local Centre. He provided an overview of the intent of OPA 18.8 and implementation of the City Structure, highlighted the public engagement and consultation process that had been undertaken, and summarized the key feedback received. He reviewed the recommended policy framework, specifically addressing the Local Centre statistics, land use and built form, height and density, and public realm; and reviewed other changes and modifications to the May 11th draft OPA. D. Lau concluded the presentation with an overview of the OPA timeline and next steps, and by reviewing the recommendations within the associated staff report.

Moved by: Councillor Davidson

a) That the presentation by Derek Lau, Project Manager, Climate Change and Sustainable Development, regarding OPA 18.8 Oak Ridges Local Centre, be received with thanks.

Carried

10. Delegations

10.1 Courtney Mark, MBPD Limited, regarding OPA 18.7 Newkirk Local Centre - (refer to Item 11.1)

Courtney Mark, MBPD Limited, addressed Committee on behalf of the owners of 539-563 Major MacKenzie Drive East and 148-158 Maple Avenue regarding OPA 18.7 Newkirk Local Centre. She advised that they reviewed the Newkirk Local Centre Secondary Plan and provided comments specific to the Protected Major Transit Station Areas, as well as to the lands to be redesignated to Local Centre, and requested that the boundary discrepancy between the Local and Regional Official Plans be reconsidered, as detailed in their correspondence distributed as part of Item 11.13.

10.2 Gisella Imbrogno, 6 Walkview Crescent, regarding OPA 18.8 Oak Ridges Local Centre - (refer to Item 11.2)

Gisella Imbrogno, 6 Walkview Crescent, addressed Committee regarding OPA 18.8 Oak Ridges Local Centre and regarding OPA 18.4 Neighbourhoods. She provided comments specific to Priority Infill Areas and why some lands in the Oak Ridges community were not included, and discussed the importance of complete communities.

10.3 Kim Empringham, York Region Federation of Agriculture, regarding Stormwater Rate Structure Review - (refer to Item 11.8)

Kim Empringham, Secretary/Treasurer/Director with the York Region Federation of Agriculture, addressed Committee regarding the Stormwater Rate Structure Review. She provided background information on the Federation and their mandate, and requested a further reduction of the proposed Agricultural Land Stormwater Rate so that it would be lower than the vacant land rate, identifying three factors that they believed were not considered or included as factors in the revised agricultural land impervious factor and fee calculation.

11. Committee and Staff Reports

11.1 SRPBS.23.029 - Request for Approval - OPA 18.7 Newkirk Local Centre (City File MOPA-23-0002)

Moved by: Councillor Thompson

- a) That staff report SRPBS.23.029 regarding Request for Approval, OPA 18.7 Newkirk Local Centre, be received;
- b) That Official Plan Amendment 18.7, attached as Appendix 'A' to staff report SRPBS.23.029, be adopted and that the City's Official Plan be amended in accordance with the policy changes and modifications set out in OPA 18.7;
- c) That following adoption of Official Plan Amendment 18.7 by City Council, a copy of the amendment be forwarded to York Region as the approval authority for consideration and approval.

Carried Unanimously

11.2 SRPBS.23.030 - Request for Approval - OPA 18.8 Oak Ridges Local Centre (City File MOPA-23-0003)

Moved by: Councillor Davidson

- a) That staff report SRPBS.23.030 regarding Request for Approval, OPA 18.8 Oak Ridges Local Centre, be received.
- b) That Council adopt Official Plan Amendment 18.8 (attached as Appendix 'A' to SRPBS.23.030), and that the City's Official Plan be amended in accordance with the modifications set out in OPA 18.8;
- c) That following adoption of the Official Plan Amendment 18.8 by City Council, a copy of the amendment be forwarded to York Region as the approval authority for consideration and approval.

Carried

11.3 SRPBS.23.020 - Request for Approval - Street Naming Application - Countrywide Homes (Jefferson) Inc. and Giueseppina Brunetto - 30 Beech Avenue, 211-305 Jefferson Sideroad, 196-288 and 307 Harris Avenue - City File AA-23-0013

Moved by: Councillor Cui

- a) That staff report SRPBS.23.020 regarding a Street Naming Application submitted by Countrywide Homes (Jefferson) Inc. and Giueseppina

Brunetto for the lands known as Lots 1 to 5, Plan 9597, Lots 11, 15 to 18, 20 to 24, 27 and 28, Plan 1916 and Lot 3, Plan 65M-2071 (municipal addresses: 30 Beech Avenue, 211-305 Jefferson Sideroad, 196-288 and 307 Harris Avenue) be approved subject to the following:

- i. That the proposed streets James Pollard Drive, Moose Avenue, and Flower Court be approved in accordance with staff report SRPBS.23.020; and
- ii. That staff be directed to bring forward a by-law to implement the approval of the street names in accordance with staff report SRPBS.23.020.

Carried Unanimously

11.4 SRPBS.23.021 - Request for Approval - Zoning By-law Amendment - Carefirst Seniors and Community Services Association - 9893 Leslie Street - City File D02-20015 (Related City File SP-23-0008)

Moved by: Councillor Cilevitz

a) That the Zoning By-law Amendment application submitted by Carefirst Seniors and Community Services Association for the lands known as Part of Lot 20, Concession 3, E.Y.S. (municipal address 9893 Leslie Street), City File D02-20015 be approved, subject to the following:

- i. that the subject lands be rezoned from High Performance Commercial Industrial Historic ((MC-1 (HIS)) Zone under By-law 413-90, as amended, to Institutional (INST) Zone and Open Space (OS) Zone under By-law 2325-68, as amended, with site-specific provisions as set out in Appendix “C” to Staff Report SRPBS.23.021;
- ii. that prior to the final amending Zoning By-law being brought forward to Council for consideration and enactment, the following take place:
 - a. that the related Site Plan Application (City File SP-23-0008) be substantially completed to the satisfaction of the Commissioner of Planning and Building Services;
 - b. that the draft Zoning By-law attached hereto as Appendix “C” be finalized and updated to address the comments in Staff Report SRPBS.23.021 to the satisfaction of the Commissioner of Planning and Building Services;

b) That pursuant to Section 34(17) of the Planning Act, Council deem that no further notice be required with respect to any necessary modifications to the draft amending Zoning By-law to implement the proposed development on the subject lands; and,

c) That the authority to assign municipal servicing allocation to the proposed development to be constructed on the subject lands be delegated to the Commissioner of Planning and Infrastructure subject to the City's Interim Growth Management Strategy, and that the assigned municipal servicing allocation be released in accordance with the provisions of By-law 109-11.

Carried Unanimously

11.5 SRPBS.23.039 - Request for Authorization to Enter into an Agreement - 95 and 105 Oneida Crescent

Moved by: Councillor Shiu

a) That the Mayor and Clerk be authorized to execute an Agreement with respect to the improvements to the City-owned parkland adjacent to 95 Oneida Crescent and 105 Oneida Crescent with all the requisite parties as described in staff report SRPBS.23.039 upon the written recommendation of the Commissioner of Planning and Building Services.

Carried Unanimously

11.6 SRCFS.23.057 - 2024 Council and Committee Meeting Schedule

Moved by: Councillor Cilevitz

a) That the proposed 2024 Council and Committee meeting schedule as set out in Appendix 'A' to staff report SRCFS.23.057 be approved.

Carried Unanimously

11.7 SRCFS.23.044 - Non-Competitive Acquisition, Water Meter Supply, Installation, Maintenance and Reading

Moved by: Councillor Cilevitz

a) That a contract for the provision of water meter supply, installation, maintenance and reading be awarded non-competitively to Neptune Technology Group Canada Co. pursuant to Appendix "B" Part I Section (c) of the Procurement By-law 113-16;

- b) That the contract award be for an acquisition value not exceeding \$1,650,000 exclusive of H.S.T., pursuant to and for a term of one year, commencing January 1, 2024, and ending December 31, 2024;
- c) That the Commissioner of Corporate and Financial Services be authorized to execute any necessary documentation to effect the contract.

Carried Unanimously

11.8 SRCFS.23.045 - Stormwater Rate Structure Review

Moved by: Mayor West

- a) That staff report SRCFS.23.045 regarding Stormwater Rate Structure Review be received;
- b) That Council approve the proposed refinements to the Stormwater Management Rate Structure, as outlined in staff report SRCFS.23.045;
- c) That staff be directed to include in the 2024 Draft Stormwater Management Services Budget for Council's consideration, an increase in the Stormwater Management rates to generate additional revenues and provide much needed funding contribution to the reserve fund to ensure long term financial sustainability for Stormwater related infrastructure;
- d) That staff be directed to undertake a Stormwater Management Financial Plan along with a Water and Wastewater Financial Plan and report back to Council by the 3rd quarter of 2024;
- e) That staff be directed to include in the 2024 Draft Stormwater Management Services Budget, a reward program for residents acting as good ambassadors with respect to stormwater management;
- f) That draft By-Law 99-23, attached as Appendix 'A' to staff report SRCFS.23.045, be enacted to adopt the 2024 Stormwater Management Rate Structure.

Carried

11.9 SRCS.23.23 - Blue Box Transition Update

Moved by: Mayor West

- a) That Council receive, for information, the outcome of contract discussions associated with the transition of Ontario's Blue Box Program to Producers, effective January 1, 2026 as outlined in staff report SRCS.23.23;

- b) That the City of Richmond Hill not pursue Circular Materials upcoming Request for Proposal (RFP) for collection of blue box materials on behalf of Producers for the York Region catchment area beginning January 1, 2026;
- c) That staff report back to Council with options and costs for post-transition collection of blue box materials from non-eligible sources;
- d) That the expansion of the City's super mailbox recycling program be put on hold until post-transition costs to deliver this service are obtained and a decision by Council is made on this program.

Carried

11.10 SRCS.23.24 - Non-Competitive Acquisition of 17 Replacement Trailers

Moved by: Councillor Cilevitz

- a) That the contract for the acquisition of 17 replacement trailers be awarded non-competitively to Bluewater Trailers Sales Ltd. at a cost not exceeding \$186,000 (exclusive of taxes), pursuant to Appendix "B", Part II, section (a) of Procurement By-Law 113-16;
- b) That the Commissioner of Community Services be authorized to execute any and all necessary documentation to affect the contract.

Carried Unanimously

11.11 SRCS.23.25 - Municipal Access Agreement with telMax Inc.

Moved by: Councillor Cilevitz

- a) That the Commissioner of Community Services be authorized to:
 - i. execute a Municipal Access Agreement with telMAX Inc.; and
 - ii. negotiate and execute Municipal Access Agreements with other telecommunication service providers.

Carried Unanimously

11.12 SRIES.23.003 - Traffic Regulation Changes (Speed Limit, Parking and Traffic Control)

Moved by: Regional and Local Councillor Chan

- a) That the speed limit, parking and traffic control regulation changes outlined in staff report SRIES.23.003, at the November 22nd, 2023 be approved;
- b) That By-Law 111-23, attached as Appendix '7' to staff report SRIES.23.003, be brought forward to the November 22, 2023, Council meeting for enactment to amend Municipal Code Chapter 1126 in order to reduce the speed limit on various City of Richmond Hill roads to 40 km/h;
- c) That York Regional Police be advised of the new reduced posted speed limits and be requested to provide enforcement along the roads as resources permit;
- d) That By-Law 112-23, attached as Appendix '8' to staff report SRIES.23.003, be brought forward to the November 22, 2023, Council meeting for enactment to amend Municipal Code Chapter 1116, in order to implement the changes to parking regulations outlined in this staff report;
- e) That By-Law 113-23, attached as Appendix '9' to staff report SRIES.23.003, be brought forward to the November 22, 2023, Council meeting for enactment to amend Municipal Code Chapter 1128, in order to implement the changes to intersection traffic control outlined in this staff report;
- f) That By-Law 114-23, attached as Appendix '10' to staff report SRIES.23.003, be brought forward to the November 22, 2023, Council Meeting for enactment to amend Municipal Code Chapter 1135 in order to implement the changes to U-turn prohibitions outlined in this staff report.

Carried Unanimously

11.13 Correspondence regarding OPA 18.7 Newkirk Local Centre - (refer to Item 11.1)

Moved by: Councillor Cilevitz

That the following correspondence regarding OPA 18.7 Newkirk Local Centre be received:

1. Jeff Thompson, Senior Planner, Planning Policy and Regulation, Toronto and Region Conservation Authority, dated July 4, 2023.

2. Jordan Cook, Planner, Planning and Property Development Services, York Region District School Board, dated September 20, 2023.
3. Chris Pereira and Courtney Mark, MBPD Limited, dated November 7, 2023.

Carried Unanimously

11.14 Correspondence regarding OPA 18.8 Oak Ridges Local Centre - (refer to Item 11.2)

Moved by: Councillor Cilevitz

That the following correspondence regarding OPA 18.8 Oak Ridges Local Centre be received:

1. Jeff Thompson, Senior Planner, Planning Policy and Regulation, Toronto and Region Conservation Authority, dated July 4, 2023.
2. Jordan Cook, Planner, Planning and Property Development Services, York Region District School Board, dated September 20, 2023.

Carried Unanimously

11.15 Additional Correspondence regarding OPA 18.7 Newkirk Local Centre - (refer to Item 11.1)

Moved by: Councillor Cilevitz

That the following additional correspondence regarding OPA 18.7 Newkirk Local Centre be received:

1. Tak Amiri, 207-21 Dunlop Street, dated November 13, 2023.
2. Lincoln Lo, Malone Given Parsons Ltd., dated November 14, 2023.

Carried Unanimously

11.16 Additional Correspondence regarding OPA 18.8 Oak Ridges Local Centre - (refer to Item 11.2)

Moved by: Councillor Cilevitz

That the following additional correspondence regarding OPA 18.8 Oak Ridges Local Centre be received:

1. Mason Sanglakhi, 200-10212 Yonge Street, dated June 16, 2023 and received June 20, 2023.
2. Ian Andres, Goodmans LLP, dated November 13, 2023.
3. Lauren Capilongo, Malone Given Parsons Ltd., dated November 14, 2023.
4. Azar Davis, Zelinka Priamo Ltd., dated November 14, 2023.

Carried Unanimously

12. Other Business

There were no other business items.

13. Emergency/Time Sensitive Matters

There were no emergency/time sensitive matters.

14. Closed Session

There were no closed session matters.

15. Adjournment

Moved by: Councillor Cilevitz

That the meeting be adjourned.

Carried

The meeting was adjourned at 12:44 p.m.