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**Heritage Richmond Hill  
HRH#07-17**

**Tuesday, November 14, 2017  
7:00 p.m.**

### **Minutes**

A meeting of Heritage Richmond Hill was held on Tuesday, November 14, 2017 at 7:00 p.m. in Committee Room 1 with the following members of the Committee in attendance:

Gary Thompson (Chair)  
Councillor West  
Dan Kelly  
Dennis Lam  
Carol Chan  
Dianne McLeod

Regrets:  
Enid Mills  
Councillor Cilevitz  
Morteza Behrooz  
Helen Lu  
Marj Andre

Staff:  
J. Leung, Manager of Urban Design  
I. James, Heritage and Urban Design Planner  
G. Collier, Deputy Town Clerk

### **Adoption of Agenda**

Moved by: D. Lam

That the agenda be adopted as distributed by the Clerk.

Carried Unanimously

### **Disclosures of Pecuniary Interest and General Nature Thereof**

There were no disclosures of pecuniary interest by members of the Committee under the *Municipal Conflict of Interest Act*.

**Adoption of Previous Minutes**

**1. Minutes – Heritage Richmond Hill meeting HRH#06-17 held on October 11, 2017**

Moved by: D. McLeod

That the minutes of the Heritage Richmond Hill meeting HRH#06-17 held on October 11, 2017, be adopted.

Carried Unanimously

**2. Extract – Council Meeting C#33-17 held October 10, 2017**

Moved by: D. McLeod

That the extract from Council Meeting C#33-17 held October 10, 2017 regarding the Notice of Intent to Demolish 273 Jefferson Sideroad, be received.

Carried Unanimously

**Verbal Updates**

**3. Update on heritage-related Council decisions**

I. James, Heritage and Urban Design Planner, provided an update to Committee regarding Council's approval of the recommendation from Heritage Richmond Hill related to the request by the property owner to repeal the designating by-law for 12370 Leslie Street. She also advised that the grant applications had received final approval.

I. James advised that staff were in the process of drafting a staff report for the December 4, 2017 Committee of the Whole meeting in response to Council's direction that a report be prepared regarding the nomination of the David Dunlap Observatory property as a National Historic Site. She stated that the report prepared by staff provided information on the nomination process and guidelines for evaluating subjects of potential national historic significance.

I. James provided information on the mediation meeting with the owner of 34 Oxford Street.

**4. 35 Wright Street – Status Update**

I. James, Heritage and Urban Design Planner, provided an update to Committee regarding the recommendation from Heritage Richmond Hill related to the designation of 35 Wright Street. She advised that the property owner had requested additional time to consider alternative options for the dwelling and to present a new proposal.

Committee discussed the heritage attributes of the property and working towards keeping the heritage context alive at the street level.

**5. Re-establishment of Committee Sub-committees**

J. Leung, Manager of Urban Design, provided background information regarding the role and purpose of the Heritage Designation sub-committee. Chair Thompson and Committee Members Lam and Kelly expressed interest in meeting with staff to review the designation criteria as part of identifying 5 properties to be considered for heritage designation. It was suggested that Committee Member Andre may also be interested in participating on the sub-committee.

Staff advised that the workshop that was being held following the Committee meeting would provide additional information related to the identification and evaluation of cultural heritage properties.

Staff further advised that the Heritage Grant sub-committee and the committee liaison with the Heritage Centre Advisory Committee would be further discussed.

**Next Meeting**

The next meeting of Heritage Richmond Hill was scheduled for Tuesday, December 5, 2017 at 7:00 p.m.

**Adjournment**

Moved by: C. Chan

That the meeting be adjourned.

Carried Unanimously

The meeting was adjourned at 7:35 p.m.