Committee of the Whole Meeting

Minutes

CW#05-26
Wednesday, April 15, 2026, 9:30 a.m.
Council Chambers
225 East Beaver Creek Road
Richmond Hill, Ontario

A Committee of the Whole meeting of the Council of the City of Richmond Hill was held on Wednesday, April 15, 2026 at 9:30 a.m. in Council Chambers via videoconference.

Committee Members present in Council Chambers:

Councillor Cilevitz (Chair)
Regional and Local Councillor Chan
Regional and Local Councillor DiPaola
Councillor Davidson
Councillor Thompson
Councillor Liu
Councillor Cui
Councillor Shiu

Committee Member regrets:

Mayor West

Staff Members present in Council Chambers:

D. Joslin, City Manager
S. Adams, Commissioner of Corporate and Financial Services
G. Galanis, Commissioner of Planning and Building Services
P. Masaro, Commissioner of Infrastructure and Engineering Services
T. Steele, Commissioner of Community Services
C. Thorne, Assistant City Solicitor
M. Flores, Director, Policy Planning
K. Chaudhry, Manager, Heritage and Urban Planning
R. Rendon, Manager, Sustainability
M. O'Brien, Sustainability Coordinator
M. Skelly, Senior Planner - Policy
P. Vega, Urban Design/Heritage Planner
S. Huycke, City Clerk

L. Sampogna, Council/Committee Coordinator
C. Connolly, Council/Committee Coordinator

1. Call to Order

The Chair called the meeting to order at 9:31 a.m.

2. Council Announcements

Councillor Thompson shared that on April 30th he would be hosting a Community Safety and Well-Being Seminar that would include a panel discussion with various representatives and any residents interested in participating could pre-register on his website.

Councillor Davidson announced that she would be hosting a Media Savvy discussion on April 23rd at 6 p.m. at Bond Lake Arena, with Andria Case, CTV News, focused on spotting misinformation, verifying news, and navigating social media, and invited interested residents to pre-register on her website.

3. Introduction of Emergency/Time Sensitive Matters

There were no emergency/time sensitive matters raised by Members of Committee.

4. Adoption of Agenda

Moved by: Councillor Shiu

That the agenda be adopted as distributed by the Clerk with the following addition:

a) Extracts - Heritage Richmond Hill Meeting HRH#03-26 held April 2, 2026 – (Item 11.5).

Carried Unanimously

5. Disclosures of Pecuniary Interest and General Nature Thereof

There were no disclosures of pecuniary interest by members of Council under the *Municipal Conflict of Interest Act.*

6. Identification of Items Requiring Separate Discussion

Committee consented to separate Items 11.2 and 12.1 for discussion.

7. Adoption of the Remainder of Agenda Items

On a motion of Regional and Local Councillor Chan, Committee unanimously adopted those items not identified for separate discussion.

8. Public Hearing(s)

There were no public hearings.

9. Presentation(s)

9.1 Presentation by Myles O'Brien, Sustainability Coordinator, regarding the 2025 Environment Strategy Progress Update and Environmental Scorecard - (refer to Item 11.2)

Myles O'Brien, Sustainability Coordinator, made a presentation to Committee regarding Richmond Hill's Environmental Scorecard. He provided an overview of its context and purpose, noting that it tracks progress on the City's Environment Strategy. He reviewed the format and design of the first (2015-2019) and second (2020-2024) Scorecards, and highlighted key data, trends and insights across the three Greening principles: Greening our Consumption, Greening our Natural Spaces; and Greening our Growth. M. O'Brien noted that progress had been achieved through monitoring programs, infrastructure upgrades, innovative practices, and community collaboration, and concluded by describing how the Scorecard can be shared and used.

Moved by: Councillor Davidson

That the presentation by Myles O'Brien, Sustainability Coordinator, regarding Richmond Hill's Environmental Scorecard, be received with thanks.

Carried Unanimously

10. Delegation(s)

There were no delegations.

11. Committee and Staff Reports

11.1 Minutes - Heritage Richmond Hill meeting HRH#02-26 held March 5, 2026

Moved by: Regional and Local Councillor Chan

a) That the minutes of Heritage Richmond Hill meeting HRH#02-26 held March 5, 2026, be adopted.

Carried Unanimously

11.2 SRPBS.26.009 - 2025 Environment Strategy Progress Update and Environmental Scorecard

Moved by: Councillor Davidson

a) That Council receive Staff Report SRPBS.26.009, including the attached 2025 Environment Strategy Progress Tracker, 2025 Environment Strategy Highlight Sheet, and 2020-2024 Environmental Scorecard for information purposes and that all comments be referred back to staff.

Carried Unanimously

11.3 SRPBS.26.020 - Request for Approval - Private Street Naming Application - Proper Living Development Inc. - City File AA-26-0005

Moved by: Regional and Local Councillor Chan

a) That staff report SRPBS.26.020 regarding a Street Naming Application submitted by Proposer Living Development Inc. (City File AA-26-0005) for the lands municipally known as 741 Carrville Road be approved subject to the following:

i. That the proposed private street name Ernest Wideman Lane (P) be approved in accordance with staff report SRPBS.26.020; and,

ii. That staff be directed to bring forward a by-law to implement the approval of the street name in accordance with staff report SRPBS.26.020.

Carried Unanimously

11.4 SRCFS.26.014 - Status Update – Pending Items List

Moved by: Regional and Local Councillor Chan

a) That staff report SRCFS.26.014, regarding the status update to the Pending Items List, be received.

Carried Unanimously

11.5 Extracts - Heritage Richmond Hill Meeting HRH#03-26 held April 2, 2026

11.5.1 SRPBS.26.011 - 2026 Heritage Grant Applications - Six (6) Properties - (HRH Item 6.1)

Moved by: Regional and Local Councillor Chan

a) That staff report SRPBS.26.011 Heritage Grant Applications be received;

b) That a Heritage Grant in the amount of $5,000 be approved towards the cost of repairing the brick foundation of the McNair-Stallibrass House located at 53 Arnold Crescent (designated under Part IV of the *Ontario Heritage Act*), as outlined in Staff Report SRPBS.26.011;

c) That a Heritage Grant in the amount of $5,000 be approved towards the cost of repairing and replacing the windows of the Philips-Newbery-Bowman House located at 10 Elizabeth Street North (designated under Part IV of the *Ontario Heritage Act*), as outlined in Staff Report SRPBS.26.011;

d) That a Heritage Grant in the amount of $5,000 be approved towards the cost of repairing the brick walls of the Patrick and John Kelly House located at 9853 Leslie Street (designated under Part IV of the *Ontario Heritage Act*), as outlined in Staff Report SRPBS.26.011;

e) That a Heritage Grant in the amount of $5,000 be approved towards the cost of repairing the foundation of the Octagonal Vault located at 10066 Yonge Street (designated under Part IV of the *Ontario Heritage Act*), as outlined in Staff Report SRPBS.26.011;

f) That a Heritage Grant in the amount of $5,000 be approved towards the cost of replacing the foundation, windows and front door of the William Harrison Rental House located at 32 Richmond Street (designated under Part IV of the *Ontario Heritage Act*), as outlined in Staff Report SRPBS.26.011; and

g) That a Heritage Grant in the amount of $5,000 be approved towards the cost of replacing windows of the North American Cement Block & Tile Co building at 49 Gormley Road East (designated under Part V of the *Ontario Heritage Act*), as outlined in Staff Report SRPBS.26.011.

Carried Unanimously

11.5.2 SRPBS.26.012 - Heritage Permit for 10 Elizabeth Street North (Phillips-Newbery-Bowman House) - D12-07184 - (HRH Item 6.2)

Moved by: Regional and Local Councillor Chan

a) That staff report SRPBS.26.012 titled, “Heritage Permit for 10 Elizabeth Street North (Phillips-Newbery-Bowman House)” be received;

b) That the heritage permit application to replace the second-storey casement windows at 10 Elizabeth Street North, as described in Staff Report SRPBS.26.012, be approved; and

c) That staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried Unanimously

11.5.3 SRPBS.26.016 - Demolition Request for 11666 Yonge Street (William H. Legge House/Jefferson Post Office) - D12-07488 - (HRH Item 6.3)

Moved by: Regional and Local Councillor Chan

a) That staff report SRPBS.26.016 titled, “Demolition Request for 11666 Yonge Street (William H. Legge House/Jefferson Post Office)” be received; and

b) That the request to demolish the William H. Legge House/Jefferson Post Office at 11666 Yonge Street be denied.

Carried Unanimously

12. Other Business

12.1 Member Motion - Councillor Shiu - Modernizing Delegate Privacy in Public Participation

Moved by: Councillor Shiu

Whereas the City of Richmond Hill is committed to a transparent and inclusive democratic process that encourages all residents to participate in local governance;

Whereas current Procedure By-law 125-23, as amended, require residents to provide their full name and residential address, which are published in public-facing online agendas and permanent digital archives;

Whereas the persistent online publication of full residential addresses creates modern risks, including identity theft and data scraping, which act as a systemic barrier to participation for many residents;

Therefore Be It Resolved:

1. That effective the start of the new term of Council (November 15, 2026), for public participation (delegations, public forum and correspondence) in Council and Committee meetings:

a) The City Clerk will continue to collect, use and disclose the names and full addresses of all public participants for notice purposes under the *Municipal Act, 2001*, *Planning Act*, *Ontario Heritage Act*, or any other provincial legislation or municipal policy. This information will be maintained in the Office of the Clerk and the requirements for the collection, use and disclosure of information will be determined by the City Clerk;

b) That only the name and Ward Number of Richmond Hill residents, or the name and the municipality of persons who are not residents of Richmond Hill, appear in the Council Agenda and Minutes; and

c) That in the case of businesses or organizations, the name of the person representing the business or organization, and the organization or business name and municipality of operation appear in the Council Agenda and Minutes.

2. That the Clerk place any necessary By-law to amend the Procedure By-law 125-23, as amended, on a future Council agenda; and

3. That no changes to past Council or Committee records (agendas or minutes) shall be authorized or necessary as a result of the adoption this motion.

Motion to Refer to Council without Recommendation:

Moved by: Councillor Davidson

That the Member Motion submitted by Councillor Shiu regarding Modernizing Delegate Privacy in Public Participation, be referred to the April 22, 2026 Council Meeting without recommendation.

Motion to Refer Carried Unanimously

13. Emergency/Time Sensitive Matters

There were no emergency/time sensitive matters.

14. Adjournment

Moved by: Councillor Shiu

That the meeting be adjourned.

Carried Unanimously

The meeting was adjourned at 10:58 a.m.