



## **Council Meeting**

### **Minutes**

**C#46-21**

**Wednesday, November 10, 2021, 9:30 a.m.**

**(Electronic Meeting pursuant to Section 238(3.3) of the Municipal Act, 2001)**

An electronic hybrid Council meeting, pursuant to Section 238(3.3) of the *Municipal Act, 2001*, of the Council of the City of Richmond Hill was held on Wednesday, November 10, 2021 at 9:30 a.m. in Council Chambers via videoconference.

Council Members present in Council Chambers:

Acting Mayor DiPaola  
Councillor Beros  
Councillor West

Council Members present via videoconference:

Regional and Local Councillor Perrelli  
Councillor Muench  
Councillor Liu  
Councillor Cilevitz  
Councillor Chan

Staff Members present via videoconference:

M. Dempster, City Manager  
S. Adams, Commissioner of Corporate and Financial Services  
D. Joslin, Commissioner of Community Services  
K. Kwan, Commissioner of Planning and Infrastructure  
A. Dimilta, City Solicitor  
P. Masaro, Executive Director, Infrastructure and Engineering Services  
D. Flaherty, Chief of Staff  
B. Burbidge, Fire Chief  
D. Dexter, Director, Financial Services and Treasurer  
G. Galanis, Director, Development Planning  
D. Hearn, Director, Recreation and Culture  
A. Ierullo, Director, Economic Development and Richmond Hill Centre  
B. Levesque, Director, Infrastructure Delivery

J. Stewart, Director, Public Works Operations  
D. Terzievski, Director, Infrastructure Planning and Development Engineering  
C. Treacy, Director, Human Resources  
K. Ash, Manager, Cultural Services  
D. Beaulieu, Manager, Development - Subdivisions  
L. Conde, Manager, Strategy and Government Relations  
D. DiRuscio, Manager, Event Services  
D. Giannetta, Manager, Development - Site Plans  
K. Graver, Manager, Strategic Communications  
T. Myatt, Manager, HR Analytics and People Development  
M. Abrol, Coordinator, Strategy and Government Relations  
J. Healey, Senior Planner - Development  
A. Horghidan, Small Business Consultant  
S. Mowder, Planner II - Development

Staff Members present in Council Chambers:

R. Ban, Deputy City Clerk  
S. Dumont, Council/Committee Coordinator  
K. Hurley, Council/Committee Coordinator  
L. Sampogna, Council/Committee Coordinator

**1. Call to Order/National Anthem**

Acting Mayor DiPaola called the meeting to order at 9:30 a.m.

Council consented to recess the meeting between 12:48 p.m. and 1:30 p.m.

**2. Public Forum (not to exceed 15 minutes)**

There were no members of the public who addressed Council during the Public Forum.

**3. Council Announcements**

Acting Mayor DiPaola advised that Richmond Hill Branch 375 of the Royal Canadian Legion is hosting a small, in-person Remembrance Day ceremony on November 11th at 11:00 a.m. at the cenotaph on Yonge Street. Acting Mayor DiPaola highlighted the importance of Remembrance Day and noted that all flags at City facilities would be lowered to half mast, and encouraged everyone to pause on November 11th at 11:00 a.m. to reflect on what the day means.

**4. Introduction of Emergency/Time Sensitive Matters**

Moved by: Councillor Cilevitz  
Seconded by: Councillor West

That the following matter be added to the agenda as time sensitive matter:

a) A Time Sensitive Closed Session Member Motion to discuss personal matters about identifiable individuals with respect to the “Dave Barrow Square” pursuant to Section 239(2)(b) of the *Municipal Act, 2001* (Item 17.1 b).

A recorded vote was taken:

In favour: (5): Acting Mayor DiPaola, Councillor Muench, Councillor West, Councillor Chan, Councillor Cilevitz

Opposed: (3): Regional and Local Councillor Perrelli, Councillor Liu, Councillor Beros

Carried (5 to 3)

**5. Adoption of Agenda**

Moved by: Councillor Cilevitz  
Seconded by: Councillor Chan

That the agenda be adopted as distributed by the Clerk with the following addition:

a) Time Sensitive Closed Session Member Motion with respect to the “Dave Barrow Square”- (Item 17.1 b).

Carried

**6. Disclosures of Pecuniary Interest and General Nature Thereof**

There were no disclosures of pecuniary interest by Members of Council under the *Municipal Conflict of Interest Act*.

**7. Adoption of Previous Council Minutes**

**7.1 Council Public Meeting C#41-21 held October 20, 2021**

Moved by: Councillor West  
Seconded by: Councillor Liu

That the minutes of Council Public Meeting C#41-21 held on October 20, 2021 be adopted.

Carried

**7.2 Council Meeting C#42-21 held October 27, 2021**

Moved by: Councillor West  
Seconded by: Councillor Liu

That the minutes of Council Meeting C#42-21 held on October 27, 2021 be adopted.

Carried

**7.3 Council Public Meeting C#43-21 held October 28, 2021**

Moved by: Councillor West  
Seconded by: Councillor Liu

That the minutes of Council Public Meeting C#43-21 held on October 28, 2021 be adopted.

Carried

**7.4 Special Council Meeting C#44-21 held October 29, 2021**

Moved by: Councillor West  
Seconded by: Councillor Liu

That the minutes of Special Council Meeting C#44-21 held on October 29, 2021 be adopted.

Carried

**8. Identification of Items Requiring Separate Discussion**

Council consented to separate Items 13.1, 13.2, 13.3, 13.4, 13.6, 13.8, 13.9, 14.1 and 16.4 for discussion.

**9. Adoption of Remainder of Agenda Items**

On a motion of Councillor Cilevitz, seconded by Councillor West, Council adopted those items not identified for separate discussion.

**10. Public Hearings**

There were no public hearings.

## 11. Presentations

### 11.1 Presentation by Acting Mayor DiPaola of the William F. Bell Young Entrepreneur Award to Zach Sheng, founder of Charmy Box Inc.

Acting Mayor DiPaola, together with Jackie, Julie and John Bell, presented Zach Sheng, founder of Charmy Box Inc., with the 2021 William F. Bell Young Entrepreneur Award. Julie Bell, on behalf of her family, provided an overview of Zach's business and the success he had achieved thus far through his dedication and hard work, and noted the award was being presented today on what would have been Mayor Bell's 83rd birthday. Acting Mayor DiPaola wished Zach continued success and extended congratulations on behalf of the Bell Family, Members of Council, and the Richmond Hill Small Business Enterprise Centre. Zach displayed the plaque that he received in advance of the meeting and thanked everyone for the award.

### 11.2 Presentation by Bryan Burbidge, Fire Chief, and Darryl Culley and Rick Monkman, Emergency Management and Training Inc., regarding the City of Richmond Hill Fire Master Plan - (refer to Item 13.2)

Bryan Burbidge, Fire Chief, provided introductory remarks regarding the 2021 Fire Services Master Fire Plan (FSMP) and introduced Darryl Culley and Richard Monkman, Emergency Management & Training Inc., who were retained by the City to complete the FSMP and were in attendance to provide a high level overview of the Plan to Council. Chief Burbidge provided background information to the 2021 FSMP, noting its 45 recommendations, and advised that the Plan would assist with future planning and direction for the City's fire service.

Darryl Culley, Emergency Management & Training Inc., made a presentation to Council regarding the Richmond Hill Fire and Emergency Services Fire Master Plan. He reviewed the objectives of a Fire Master Plan and Community Risk Assessment, and highlighted Performance Measures and Standards that were taken into consideration, including the Office of the Fire Marshall and Emergency Management's recommended Three Lines of Defense Model for public safety. He advised of the 45 recommendations that were detailed in the FSMP, and highlighted key recommendations for the immediate-term (0 to 1 year), short-term (1 to 3 years), mid-term (4 to 7 years), and long-term (7 to 10 years), as well as ongoing recommendations for Richmond Hill Fire and Emergency Services. D. Culley concluded the presentation by reviewing a staffing

comparison chart of firefighters per 1,000 population of other fire services in the province.

**11.3 Presentation by Tracey Carrigan, Master Plan Advisor, and Wendy Kemp, Acting Director of Infrastructure Asset Management, York Region, regarding York Region's Water and Wastewater Master Plan Update**

Wendy Kemp, Acting Director of Infrastructure Asset Management, York Region, introduced herself and Tracey Carrigan, Master Plan Advisor, York Region, and advised that they were in attendance to make a presentation to Council to provide an update on York Region's Water and Wastewater Master Plan that addressed servicing requirements to meet growth needs to 2051. W. Kemp provided background information related to Integrated Growth Management at the Region, noting that Master Plans were updated regularly to adapt to changing circumstances, and that the new Plan would be building on the 2016 Master Plan. N. Carrigan reviewed servicing strategies and how they aligned with the 2016 Master Plan, provided highlights of the Infrastructure Program and key Water and Wastewater Projects within Richmond Hill, and discussed the implementation and monitoring of the Master Plan. N. Carrigan concluded the presentation by advising of the consultation and engagement that had taken place with local municipal staff, Indigenous communities and the development industry, and advised of next steps to finalize the Master Plan.

Moved by: Councillor Cilevitz  
Seconded by: Councillor Chan

a) That the presentation by Tracey Carrigan, Master Plan Advisor, and Wendy Kemp, Acting Director of Infrastructure Asset Management, York Region, regarding York Region's Water and Wastewater Master Plan Update, be received with thanks.

Carried

**12. Delegations**

**12.1 Pat Pollock, Mayvern Area Residents Association, regarding the nature and rate of infill development in their area - (refer to Item 13.1)**

Pat Pollock, Mayvern Area Residents Association, addressed Council on behalf of concerned residents of Sanderson Crescent, Mayvern Crescent, Law Crescent, and the vicinity, to express their concerns regarding the

nature and rate of the infill development occurring in their area, and advised of the petition they submitted containing the signatures of approximately 170 residents. She advised that the infill developments were not compatible with the character of the existing neighbourhood, noted the many negative impacts they have on the area, and expressed concerns regarding how the applications were processed and subsequently reported in staff reports. P. Pollock further advised of their concerns with how variances were processed by Committee of Adjustment (COA), and requested that COA be required to report out on the rationale for their decisions, as further detailed in her correspondence distributed as Item 13.1.

**12.2 Kaela Menezes, 43 Sapphire Drive, regarding the proposed Site Plan Application submitted by Urbacon Properties Limited for 10 Sofia Court - (refer to Item 13.8)**

Kaela Menezes, 43 Sapphire Drive, addressed Council regarding the proposed Site Plan Application submitted by Urbacon Properties Limited for 10 Sofia Court. She advised that area residents were upset with the large hydro poles being installed on the subject property where the proposed two storey data centre and warehouse building were to be constructed, and with the lack of communication and consultation regarding this matter. K. Menezes advised of their concerns that the proposed buildings and mural did not fit with the character of the neighbourhood, expressed appreciation to the Ward Councillor for corresponding with local residents, and requested that they be notified going forward regarding the application.

**12.3 Glenn Steplock, 93 Sapphire Drive, regarding the proposed Site Plan Application submitted by Urbacon Properties Limited for 10 Sofia Court - (refer to Item 13.8)**

Glenn Steplock, 93 Sapphire Drive, addressed Council regarding the proposed Site Plan Application submitted by Urbacon Properties Limited for 10 Sofia Court. He advised that he was speaking on behalf of area residents to advise of their concerns with the proposed two storey data centre and warehouse building, with the large hydro poles that were installed on the subject lands, and with the lack of communication and consultation with area residents regarding the application. G. Steplock further advised of their concerns with the proposed mural and recommended that it be relevant to the community, suggested that the hydro poles be either relocated to the other side of the street or installed

underground, and requested that area residents be consulted regarding this application.

**12.4 Jay Shea, Indigenous Action Committee, regarding proposed By-law 143-21 in respect to Land Acknowledgements - (refer to Item 16.4)**

Jay Shea, Indigenous Action Committee, addressed Council regarding proposed By-law 143-21 in respect to Land Acknowledgements. He expressed his concerns with the proposed wording of the Land Acknowledgement that is to be read at the beginning of each meeting as its wording was that of a Treaty Acknowledgement, provided background and historical information to demonstrate the difference between a Land Acknowledgement and a Treaty Acknowledgement, and read the University of Toronto's Land Acknowledgement Statement as an example of correct wording to use. J. Shea requested that the By-law not be passed today to allow for continued consultation.

**13. Committee and Staff Reports**

**13.1 Correspondence and Petition submitted by Pat Pollock, Mayvern Area Residents Association, dated August 2021, regarding the nature and rate of infill development in their area**

Moved by: Councillor Cilevitz  
Seconded by: Councillor Chan

a) That the correspondence and petition containing approximately 170 signatures submitted by Pat Pollock, Mayvern Area Residents Association, dated August 2021, regarding the nature and rate of infill development in their area, be received.

Carried Unanimously

**13.2 SRCS.21.20 - 2021 Fire Services Master Fire Plan**

Moved by: Councillor Chan  
Seconded by: Councillor West

a) That staff report SRCS.21.20 regarding the 2021 Fire Services Master Fire Plan be received.

Carried



**13.3 SRCS.21.19 - Sole Source Acquisition of CAD/AVL Supplier for the City's Fleet**

Moved by: Councillor Chan  
Seconded by: Councillor West

- a) That the contract for the provision and hosting of a Computer Aided Dispatch (CAD) / Automated Vehicle Location (AVL) system (also known as GPS) for the City's fleet be awarded non-competitively to DM&T Services Ltd. for a term of two (2) years for a cost not exceeding \$615,000 (exclusive of taxes), pursuant to Appendix "B" Part I, section (c) of the Procurement By-Law 113-16;
- b) That the Commissioner of Community Services be authorized to execute any necessary documentation to effect the contract.

Carried

**13.4 SRCS.21.16 - Richmond Hill 150**

Moved by: Councillor Chan  
Seconded by: Councillor Beros

- a) That staff report SRCS.21.16 regarding Richmond Hill 150 be received;
- b) That Council approve a budget of \$100,000 to be funded from the Tax Rate Stabilization Reserve;
- c) That staff be directed to proceed with planning for the 150th Anniversary of Richmond Hill based on the project description and cost estimates outlined in staff report SRCS.21.16.

Carried

**13.5 SRPI.21.080 - Parking Regulation Changes for a Number of City Streets - (By-law 102-21)**

Moved by: Councillor Cilevitz  
Seconded by: Councillor West

- a) That the parking regulation changes outlined in staff report SRPI.21.080, Parking Regulation Changes for a Number of City Streets, be approved;
- b) That draft By-law 102-21, Attachment 2 to staff report SRPI.21.08, be enacted to amend Schedule "A" and Schedule "B" of Municipal Code

Chapter 1116 in order to implement the changes to parking regulations outlined in staff report SRPI.21.080.

Carried

**13.6 SRPI.21.102 - Request for Approval - Proposed Amendment to the City's Site Plan Control By-law - 57 Beaufort Hills Road - (By-law 136-21)**

Moved by: Councillor Beros

Seconded by: Regional and Local Councillor Perrelli

a) That Council approve the proposed amendment to the City's Site Plan Control By-law 137-09, amended, as set out in Appendix "C" to staff report SRPI.21.102 for the lands known as Lot 208, Plan M-37 (municipal address: 57 Beaufort Hills Road) and that said by-law be brought forward to the November 10, 2021 Council meeting for consideration and enactment.

Carried

**13.7 SRPI.21.104 - Request for Approval - Zoning By-law Amendment - Zonix Group (Harris) Inc. - 229 Harris Avenue - City File D02-20011**

Moved by: Councillor Cilevitz

Seconded by: Councillor West

a) That the revised Zoning By-law Amendment application submitted by Zonix Group (Harris) Inc. for lands known as Lot 49, Plan 1916 (municipal address: 229 Harris Avenue), City File D02-20011, be approved, subject to the following:

- i. that the subject lands be rezoned from Urban (UR) Zone under By-law 128-04, as amended, to Semi-Detached One (RD1) Zone and Environment Protection Area Two (EPA2) Zone under By-law 235-97, as amended, and that the amending Zoning By-law establish site specific development standards as outlined in staff report SRPI.21.104; and,
- ii. that the amending Zoning By-law be forwarded to the November 24, 2021 Council meeting for consideration and enactment.

Carried

**13.8 SRPI.21.110 - Request for Comments - Site Plan Application -  
Urbacon Properties Limited - 10 Sofia Court - City File D06-19010**

Moved by: Councillor Liu  
Seconded by: Regional and Local Councillor Perrelli

- a) That City File D06-19010 not be approved until such time that Alectra, York Region, the applicant and other entities find other ways for power to be supplied to the power centre; and
- b) The approval of the design of the mural be deferred to allow a public meeting to be held by the Local Ward Councillor.

A recorded vote was taken:

In favour: (8): Councillor Liu, Regional and Local Councillor Perrelli, Councillor Beros, Councillor Chan, Councillor West, Councillor Muench, Councillor Cilevitz, Acting Mayor DiPaola

Opposed: (0): None

Carried Unanimously (8 to 0)

**13.9 Proclamation - Salvation Army Week - December 20 to 24, 2021**

Moved by: Councillor Beros  
Seconded by: Regional and Local Councillor Perrelli

- a) That December 20 to 24, 2021, be proclaimed as Salvation Army Week in the City of Richmond Hill.

Carried

**14. Other Business**

**14.1 Member Motion - Councillor Beros - Discussion on personal matters about identifiable individuals in Closed Session on November 10, 2021**

Moved by: Councillor Beros  
Seconded by: Regional and Local Councillor Perrelli

Whereas, a discussion regarding an identifiable individual or individuals within the organization of the City of Richmond Hill is required; and

Whereas, the protection of the individual or individuals privacy is of the utmost importance to the City of Richmond Hill; and

Whereas, the *Municipal Act* permits Council to discuss personal matters about identifiable individuals in a closed session meeting in order to protect the individual or individuals privacy.

Therefore, be it resolved that:

1. That Council approve resolving into a closed session meeting to discuss personal matters of identifiable individuals at the November 10, 2021 Council meeting.

Carried

**15. Emergency/Time Sensitive Matters**

There were no emergency/time sensitive matters.

**16. By-laws**

**16.1 Bylaw 102-21 - A By-law to amend Chapter 1116 of the City of Richmond Hill Municipal Code, being By-law 402-89, as amended, relating to parking regulation**

Moved by: Councillor West  
Seconded by: Councillor Cilevitz

That By-law 102-21, A By-law to amend Chapter 1116 of the City of Richmond Hill Municipal Code, being By-law 402-89, as amended, relating to parking regulation, be approved.

Carried

**16.2 By-law 134-21 - A By-law to Amend By-law 66-71, as amended, of The Corporation of the City of Richmond Hill**

Moved by: Councillor West  
Seconded by: Councillor Cilevitz

That By-law 134-21, A By-law to Amend By-law 66-71, as amended, of The Corporation of the City of Richmond Hill, be approved.

Carried

**16.3 By-law 136-21 - A By-law to Amend By-law 137-09, as amended, of The Corporation of the City of Richmond Hill**

Moved by: Councillor West  
Seconded by: Councillor Cilevitz

That By-law 136-21, A By-law to Amend By-law 137-09, as amended, of The Corporation of the City of Richmond Hill, be approved.

Carried

**16.4 By-law 143-21 - A By-Law to amend Procedure By-law 74-12, as amended, in respect to Land Acknowledgements**

Moved by: Councillor West  
Seconded by: Councillor Cilevitz

That By-law 143-21, A By-Law to amend Procedure By-law 74-12, as amended, in respect to Land Acknowledgements, be approved.

**Motion to Refer:**

Moved by: Regional and Local Councillor Perrelli  
Seconded by: Councillor Beros

- a) That consideration of By-law 143-21 be referred back to staff;
- b) That staff be directed to have further consultations with the Indigenous Community on wording for the Land Acknowledgement; and
- c) That staff report back to Council on a revised Land Acknowledgement at a future Council Meeting.

A recorded vote was taken:

In favour: (8): Councillor Cilevitz, Acting Mayor DiPaola, Regional and Local Councillor Perrelli, Councillor Muench, Councillor Chan, Councillor Liu, Councillor West, Councillor Beros

Opposed: (0): None

Motion to Refer Carried Unanimously (8 to 0)

**17. Closed Session**

**17.1 Resolution to Move into Closed Session and General Nature Thereof:**

Moved by: Regional and Local Councillor Perrelli  
Seconded by: Councillor Chan

That Council move into closed session:

a) To consider personal matters about an identifiable individual, including municipal or local board employees, with respect to a confidential Member Motion (Section 239(2)(b) of the *Municipal Act, 2001*);

b) To consider personal matters about an identifiable individual, including municipal or local board employees, with respect to the “Dave Barrow Square” (Section 239(2)(b) of the *Municipal Act, 2001*).

Carried

**17.2 Resolution to Reconvene in Open Session**

Council moved into closed and then returned to open session (2:50 p.m. to 4:02 p.m.).

**17.3 Adoption of Recommendations Arising from the Closed Session Meeting (if required)**

The Deputy City Clerk advised that there were no recommendations to be made in open session for Closed Session Items A and B.

**18. By-law to Confirm the Proceedings of Council at this Meeting**

**18.1 By-law 154-21**

Moved by: Councillor Cilevitz  
Seconded by: Councillor Chan

That By-law 154-21, A By-law to confirm the proceedings of Council at this meeting, be passed.

Carried

**19. Adjournment**

Moved by: Councillor Cilevitz  
Seconded by: Councillor West

That the meeting be adjourned.

Carried

The meeting was adjourned at 4:06 p.m.

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Joe DiPaola, Acting Mayor

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Ryan Ban, Deputy City Clerk