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**OAK RIDGES LIBRARY PROJECT  
STEERING COMMITTEE  
ORLSC#05-15**

**Tuesday, September 29, 2015  
4:30 p.m.**

**MINUTES**

A meeting of the Oak Ridges Library Project Steering Committee was held on Tuesday, September 29, 2015 at 4:30 p.m. in the Mayor and Council Boardroom with the following members of the Committee in attendance:

Mayor Barrow (Chair)  
Regional and Local Councillor Spatafora  
Councillor Beros  
David Bishop - Library Board Chair  
Margaret Roberts - Library Board member

Also present:  
Councillor Cilevitz

Staff:  
N. Garbe, Chief Administrative Officer  
D. Dexter, Acting Commissioner of Corporate and Financial Services  
S. Fick, Acting Commissioner of Environment and Infrastructure Services  
L. Procter Maio, Chief Executive Officer, Richmond Hill Public Library  
B. Ransom, Director of Service Development, Richmond Hill Public Library  
S. Morgan, Project Manager, Capital Facility Assets  
L. Sampogna, Council/Committee Clerk

Phil Fenech, Perkins+Will Canada, and Brad Fleisher, Principal, Fleisher Ridout Partnership Inc., were also in attendance at the invitation of the Committee.

**ADOPTION OF AGENDA**

Moved by: D. Bishop

That the agenda be adopted as distributed by the Clerk.

Carried

## **DECLARATION OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF**

There were no disclosures of pecuniary interest by members of the Committee under the *Municipal Conflict of Interest Act*.

## **ADOPTION OF PREVIOUS MINUTES**

### **1. Minutes – Oak Ridges Library Project Steering Committee meeting ORLSC#04-15 of June 22, 2015**

Moved by: Councillor Beros

That the minutes of the Oak Ridges Library Project Steering Committee meeting ORLSC#04-15 of June 22, 2015, be adopted.

Carried

## **SCHEDULED BUSINESS:**

### **3. Schedule Update**

Stephen Fick, Acting Commissioner of Environment and Infrastructure Services, provided an update on the Oak Ridges Library schedule, graphical project schedule, changes in tasks and timelines, and advised of a correction to the Tender and Award date to reflect January 2016 to March 2016. S. Fick reviewed the financial chart noting there was no significant financial increase in the project and advised the construction schedule for the project remained on time.

Discussion ensued regarding the Committee of Adjustment application process and how it related to the Oak Ridges Library project.

Moved by: D. Bishop

That the verbal update by Stephen Fick, Acting Commissioner of Environment and Infrastructure Services, regarding the project schedule update be received.

Carried

### **2. Project Update for the Oak Ridges Library**

Phil Fenech, Perkins+Will Canada, provided an update on the site plan application approval comments that were received and introduced Brad Fleisher, Principal, Fleisher Ridout Partnership Inc., who was in attendance to provide an update regarding the landscape plan for the project.

Brad Fleisher, Principal, Fleisher Ridout Partnership Inc., provided an overview of the landscape treatment and scheme for the Oak Ridges Library. He reviewed the landscape plan for the parking lot, accessible parking, drop off area, walkways, transferable seating area, and urban corner, describing materials used for each of the areas. He reviewed the rain garden features, including the gentle swale, water flow having the ability to recharge, and explained how the process worked during the winter season. He reviewed the site design of the green roof, including an extensive lighting system, vegetation, soil, wide root free zone, and noted that ten different species would be experimented. B. Fleisher concluded the overview acknowledging the project meets the green standards for Sustainability Metrics.

Phil Fenech reviewed the detailed design drawings for the ground floor and second floor advising he would address the Town's Accessibility Advisory Committee to receive their comments before finalizing the drawings. He concluded by reviewing the exterior drawings and advised the next steps for the project.

Members of the Steering Committee inquired about the location of permeable pavements, the associated costs of materials, and specified that consideration be given for types of landscaping materials used in high pedestrian traffic and heavily salted areas, such as alongside Yonge Street.

Discussion ensued regarding the life expectancy of the green roof, types of plantings used, and whether a growth and maintenance manual would be provided to Town staff. The consultants agreed to prepare a brief to outline planting requirements for staff.

Members of the Steering Committee discussed whether a LEED dashboard to illustrate real-time green building performance was being considered for the project.

Moved by: D. Bishop

That the update by Stephen Fick, Acting Commissioner of Environment and Infrastructure Services, and the presentations by Perkins+Will Architects, and Fleisher Ridout Partnership Inc., regarding a project update for the Oak Ridges Library be received with thanks.

Carried

**DATE OF NEXT MEETING**

The next meeting of the Oak Ridges Library Project Steering Committee will be held on December 8, 2015 at 4:30 p.m. in the Mayor and Council Boardroom.

**ADJOURNMENT**

Moved by: Regional and Local Councillor Spatafora

That the meeting be adjourned.

Carried

The meeting was adjourned at 5:15 p.m.